

**POLICIES AND RULES**

**PAYMENT POLICY:**

Invoices will be sent via text before the first of the month and is due ***on or before the first***. Payment received ***after the 6th*** of the month will receive a ***late fee of $15*** per week late. Pay as you go clients are expected to pay an ***extra $10*** per lesson. Payment must be received before the beginning of the lesson. Payment is accepted through Venmo, Paypal, cash, or check.

**RESERVATION POLICY:**

To reserve your lesson spot, the ***full month of lessons*** must be paid for. For example, your lesson is on Tuesday and there are 5 Tuesdays this month but you know you will make only 4 of them, you will be expected to pay for all 5 Tuesday slots. You ***will*** be offered other date(s) for that missed Tuesday. You will be given every opportunity possible to have all lessons paid for. If you need to miss a lesson due to vacation/etc or cancel with more than 24 hours’ notice, you will be offered another date to makeup the lesson (no extra charge) but the ***makeup must occur within the same calendar month***. There will be ***no rollovers*** for makeups into the next month. Think of it as a ***membership*** to reserve your highly sought-after lesson slot.

**24 HOUR CANCELLATION POLICY:**

Please notify me ***immediately*** if you need to cancel a lesson (as soon as you know is preferable). If you do not notify me ***at least 24 hours before*** your lesson or you do not show up to your lesson, you will be charged for the lesson in full. A makeup lesson will be offered to those who cancel late but will be charged ***$40 for the makeup lesson***, ***in addition to*** the full price of the late-canceled lesson.

**WEATHER POLICY:**

Lessons will be held rain/snow or shine, 25F to 95F.

**ARRIVING/LATE POLICY:**

For riders who are independently catching, grooming, and tacking their horse, please arrive at least ***30 minutes before*** your scheduled lesson time.

For riders who are learning how to do these things in their lesson, please arrive ***10 minutes before*** your lesson time. I often have lessons right after one another which means I cannot hold up the rest of my students if you are late to start your lesson. Each rider is allotted specific time that I cannot go over, which means your riding time could be cut short if late.

**GENERAL RULES:**

-Everyone who will be on the property, whether or not you are handling or riding a horse must sign a liability waiver, if under 18yo a parent or legal guardian must sign for the participant

-Children must always be supervised by me or a parent while catching and handling horses

-Do not pet, feed, or go into horses’ stalls or fields without previous permission from me

-Helmets are required while riding (can be provided)

-Everyone, including parents, must wear ***closed toed shoes at all******times*** on the premise (no sandals, etc)

-Do not exceed ***10 mph*** up the driveway (the slower the better), ***even if you are late!***

-No smoking on the premise

-No dogs allowed

-Sweep up after your horse ***before*** you get on for your lesson

- ABSOLUTELY no drama, between riders and parents. I WILL have those who start drama leave my program immediately. This is a supportive group of riders and parents.

- Participating in lessons and training with Verago Equestrian automatically makes you in agreement with these terms